

HHS COVID-19 Risk Assessment	Original Date	19/05/2020	This review	08/06/2020	Next Review	08/07/2020
	Risk Assessment for:	Infection Control: Covid-19 – N.B. work activities not covered by this assessment, see separate assessments				
	Risk Assessors	HHS, Sarah Daniels				

Urgent	U	Unacceptable: immediate action required (an enforcement officer might serve a Prohibition Notice)
High	H	Unacceptable: must receive priority planned attention (an enforcement officer might serve an Improvement Notice)
Medium	M	Unacceptable: minor/tolerable in the short term but does require planned action
Low	L	Legally compliant (but further opportunities for best practice may exist)

Significant Hazards Identified	Who Might Be Harmed, and HOW	Existing Control Measures and emergency/contingency arrangements	Risk Rating with Existing Controls*		Risk Evaluation: A/R/N**	
			L	S	If "N", Further Control / Emergency / Contingency Measures to be considered	
1. Spread of infection	Who: Office and Maintenance teams working at the Scotland Road Office. How: exposure to infection from colleague or contaminated surface	Detailed controls in amendment to the safety framework re. social distancing, travel, separation of tasks, handwashing, and cohesive team procedures.	L	M	A	None
2. Spread of infection	Who: Maintenance team, Scheme occupants and customer household. How: exposure to infection to/from each party, whilst working at customers' premises	Detailed controls in amendment to the safety framework re. social distancing, separation of occupants and household, handwashing, and cohesive team procedures.	L	M	A	None
3. Spread of infection	Who: Housing Officer and Prospective customer. How: exposure to infection to/from each party if customer accompanied to visit site to view property or on tenancy sign up.	Prospective tenant informed of controls re. social distancing, avoiding touch points, etc., as detailed in the safety framework supplement.	L	M	A	None
4. Spread of infection	Who: Maintenance team, and Scheme occupants. How, exposure to infection to/from each party, whilst working in areas surround at customers' premises.	Detailed controls in amendment to the safety framework re social distancing, separation of occupants and household, handwashing, and cohesive team procedures.	L	M	A	None

5. Employee Mental Health	Who: Employees How: Adverse mental health reaction to Covid-19	Clear controls communicated to staff. Individual risk assessments for vulnerable employees. Wellbeing resources Mental health first aiders Line manager's support Occupational health services	L	M	A	None
---------------------------	---	---	---	---	---	------

***Risk Rating Key**

"L" column: Likelihood		"S" Column: Severity		Severity (Injury)	Severity (Illness)
I (Insignificant)	Highly unlikely/remote	FA (first aid type issue)	Minor injury requiring first aid	N/A	
L (Low)	Unlikely to occur/v. infrequent	S	RIDDOR "OSD" Injury	Non-reportable illness causing lost time, e.g. Norovirus	
M (Medium)	Possible: potential problem	M (Major)	RIDDOR Major injury	RIDDOR reportable illness or equivalent	
H (High)	Probable: real/likely problem	F (Fatal)	Fatal injury	Fatal illness e.g. Weil's disease	

**** Risk Evaluation Outcome**

A: The risk is **acceptable**

R: Despite all reasonable controls being in place, **a significant residual risk exists**, which employees should be informed of

N: The risk is **not acceptable** and further controls should be considered, as detailed in the last column of the table.

Revisions and Amendments

Date	Reviewed by	Revision and Amendment Details.
19/05/20	H&S Committee	First Draft agreed and finalised
09/06/20	Executive	Updated following employee consultation